# DIRECTIONS

Persons wishing to file a citizen's complaint may do so by using the options described below:

# Option 1 (Take a Form)

Take a citizen complaint form which is available at the Wayne County Sheriff’s Office during normal business hours (Mon-Fri 8AM-5PM). You may take the form with you, complete it and return to the Sheriff’s Office at 1016 Andrew Jackson Drive, Waynesboro, TN. If using this option, please remember to sign the appropriate location.

# Option 2 (Speaking with a Supervisor)

Stop by the Sheriff’s Office at any time and ask to speak to a patrol supervisor about filing a complaint. You will be greeted by a supervisor who will provide you with the citizen complaint form and provide guidance if requested in filling out the form. You will be asked about the nature of the complaint which will be used to assist in the investigation of the incident.

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# Option 3 (On-line Download)

* Download a citizen complaint form from the Sheriff’s Office website ([www.waynetnso.com](http://www.waynetnso.com)) complete and sign it and return to either Sheriff Fisher in person or mail to the Wayne County Sheriff’s Office, 1016 Andrew Jackson Drive, Waynesboro, TN 38485

# PROCESSING THE COMPLAINT

All citizen complaints are processed in accordance with Sheriff’s Office policy. All complaints are forwarded to the Sheriff who typically assigns the complaint to the Criminal Investigation Division (CID). A full investigation is conducted and findings are forwarded to the Sheriff. When appropriate, progressive disciplinary actions are taken.

If you have any questions regarding the citizen complaint process you may contact Sheriff Fisher at (931) 722-3615.